

# City of Belleville Fire Department

Number: 1004

**POLICY:**

It is the policy of the Belleville Fire Department that Incident Command initiates sectoring at all emergency incidents.

**Date S.O.G. Comes Into Effect:** May 19, 1997

**Date S.O.G. Revised:** March 8, 2017

**Date Committee Approved S.O.G. :** March 19, 1997

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## GUIDELINE

1:00 **Purpose:**

1:01 To establish Department Guidelines for Sectoring.

2:00 **Procedures:**

2:01 **SECTORING OFFICERS**

Incident Command will assign Sector Officer based on the following:

- Captains shall be assigned as the initial Sector Officers.
- Acting Captains shall be assigned as Sector Officers before First Class Fire Fighters.
- First Class Fire Fighters may also be assigned as Sector Officers if required.
- In the event of call back, incoming Captains and /or Acting Captains shall take over the Sector Officers duties from the First Class Fire Fighters.

THIS GUIDELINE IS NOT EXPECTED TO SUBSTITUTE FOR GOOD JUDGEMENT AND EXPERIENCE UNDER UNUSUAL CONDITIONS.

2:02 **SECTOR OFFICER RESPONSIBILITIES:**

- Shall receive their assignments from the Incident Commander.
- Shall have a radio and use call signs that respond to their Sector (i.e. Interior, roof, front, rear, safety, etc...)
- Shall direct firefighting operations in their assigned Sector and continually update the Incident Commander of progress as required.
- Collect helmet accountability tags of individuals assigned to their sector.
- When accountability tags are collected they shall be placed on a Sector Accountability ring.
- Reply to **PAR (Personnel Accountability Report)** when requested.
- When fire fighters are released to other Sectors they will be given back their helmet accountability tag and their Sector Officers shall report change to the Incident Commander (i.e. Incident Commander this is Roof Sector, #22 is being released to Rehab).

3:00 **Scope:**

3:01 It shall be the responsibility of the Captain/ Officer in charge of each shift to ensure that this guideline is explained and followed.

3:02 It shall be the responsibility of **all employees** to understand and adhere to this guideline.

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