

City of Belleville Fire Department

Number: 2006

POLICY:

It is the policy of the Belleville Fire Department to request Victim Services Belleville where their services are required.

Date S.O.G. Comes Into Effect: October 27, 2011

Date S.O.G. Revised: April 20, 2017

Date Committee Approved S.O.G.: October 27, 2011

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GUIDELINE

1:00 Purpose:

1:01 To establish department guidelines for contacting Victim Services Belleville.

2:00 Procedures:

2:01 The Officer in charge shall radio the RTO to contact Victim Services Belleville to attend an emergency scene for the following:

- Fires
- Tragic Circumstances
- Disasters

THIS GUIDELINE IS NOT EXPECTED TO SUBSTITUTE FOR GOOD JUDGEMENT AND EXPERIENCE UNDER UNUSUAL CONDITIONS.

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- 2:02 The responding Victim Services Belleville representative will report to the Officer in Charge once they arrive on scene. The representative(s) will identify themselves with a reflective vest.
- 2:03 The Officer in Charge will brief the Victim Services Belleville representative on what is required of them and may periodically request updates from them.
- 2:04 The 24/7 contact information for Victim Services Belleville is 1-800-328-5246 <http://www.victimservicesquinte.ca>.
- 3:00 **Scope:**
- 3:01 It shall be the responsibility of the Captain/ Officer in charge of each shift to ensure that this guideline is explained and followed.
- 3:02 It shall be the responsibility of **all employees** to understand and adhere to this guideline.

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